



# Indiana Department of Education

SUPPORTING STUDENT SUCCESS

Room 229 State House  
Indianapolis, Indiana 46204-2798  
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## MEMORANDUM

TO: State Board of Education

FROM: Jeff Zaring

DATE: December 31, 2008

SUBJECT: Construction Guidelines

The latest draft of school construction guidelines is attached, along with a PowerPoint presentation used for legislative briefings. One point not included in the presentation is that the introductory material will include questions that the various participants in the process should ask. We want the guidelines to be as useful to all audiences as possible. Some people do not know what questions they should ask, and we believe the guidelines should help them.